

Sheetal

DISCLOSURE UNDER REGULATION 25 AND 46 OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015

Details of familiarization programmes imparted to independent directors:

The orientation process/familiarization programme for the independent directors of the Company includes:

1. Briefing on their role, responsibilities, duties, and obligations as a member of the Board.
2. Providing an overview on the industry in which the Company operates.
3. Impart adequate knowledge on the nature of business and the business model of the Company, Company's strategic and operating plans.
4. Briefing on the history, regulations and policies and certain corporate matters relating to the Company.
5. Providing the required information relating to financial statements and indebtedness of the Company.
6. Providing an overview on the litigation by and against the Company including the risk factors which could affect the business, prospects, financial condition and results of operations of the Company.
7. Matters relating to Corporate Governance, Compliance Programs, Internal Audit, etc.

As a process, when a new independent director is appointed, the familiarization programme as described above would be conducted by the senior management team and also whenever a new member is appointed to a Board Committee, information relevant to the functioning of the Committee and the role and responsibility of Committee members shall also be informed.

During the Board and the Committee Meetings, the members of the Board are given an opportunity to meet key functional/business heads separately to get themselves more familiarized with the business/operations and challenges faced by the industry on an ongoing basis.

Summary of Familiarization programme of Independent Directors:

Sr. No.	Financial Year	Number of Programme	Total Hours
1	2018-2019	1	5
2	2019-2020	1	5
3	2020-2021	1	5
4	2020-2022	1	5

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